



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Government Degree College Drang at Narla
• Name of the Head of the institution	Mrs. Bandana Vaidya
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01908260645
• Mobile No:	8219985060
• Registered e-mail	gcdrangnarla@gmail.com
• Alternate e-mail	iqacdangnarla@gmail.com
• Address	Village- Jundher, Govt. College Drang at Narla (Mandi) 175012
• City/Town	Padhar
• State/UT	Himachal Pradesh
• Pin Code	175012
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Himachal Pradesh University, Shimla				
• Name of the IQAC Coordinator	Dr. Sanjay Sehgal				
• Phone No.	01908260645				
• Alternate phone No.	01908260645				
• Mobile	9418400027				
• IQAC e-mail address	iqacdrangnarla@gmail.com				
• Alternate e-mail address	gcdrangnarla@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://gcdrang.in/aqar/">https://gcdrang.in/aqar/</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcdrang.in/academic-calendar/">https://gcdrang.in/academic-calendar/</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.59	2019	01/04/2019	31/03/2024
<b>6. Date of Establishment of IQAC</b>			01/04/2017		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Science Block construction	State Government	2021-2022	2000000	
Institutional 1	Office Offence	State Government	2021-2022	150000	
<b>8. Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>05</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Gender Sensitization Program, Covid Awareness, Seminar on NEP, Exhibition on Waste Management and Education Trips	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
All academic events and academic calender was prepared by the IQAC before the commencement of classes	The effective execution of the proposed events were achieved as per the academic calender both online and offline mode.
As per university scheduled, the internal academic audits are charted	As per the plan internal academic audits were carried
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	03/01/2023

**15. Multidisciplinary / interdisciplinary**

1. 7 days camp of NSS under the scheme of Ministry of Youth dated 07/08/2021
2. Disaster Management Mock Drill under the supervision of SDM at NSCM GSSS Padhar dated 15/09/2021
3. World AIDS day celebration under the guidance of Rotary Club through Red Ribbion Club of College dated 01/12/2021
4. Cyber Crime Awareness Program through police department Padhar under the supervision of Rovers and Rangers unit dated 30/11/2021
5. One Day Workshop on carrier counselling on 15/03/2022 through carrier counselling sell with IACLP

**16. Academic bank of credits (ABC):**

NIL

**17. Skill development:**

1. NSS
2. NCC
3. Red Ribbion
4. Rovers and Rangers
5. Women Cell
6. Road Safety Club

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

NIL

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

As per the course designed by Himachal Pradesh University i.e. Theory, Practical subject studied in Degree Courses by students thoroughly according to academic calander in B.Sc, BA and B.Com.

Various curricular activities were performed by different clubs and societies of college during the year.

**20.Distance education/online education:**

Various educational videos, PPT presentations and Internet Materials to the respective courses

were shared among the students along with the regular classes. The website of SWAYAM and NPTEL lectures was introduced to the students.

**Extended Profile****1.Programme**

1.1	03
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	607
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	180
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	176
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	17
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	18
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	864672
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	10
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<b>The Institution ensures effective curriculum delivery through a well</b>	

planned and documented process The College is affiliated to Himachal Pradesh University and follows the Syllabus and Curriculum designed by the university. At the beginning of each academic session, the syllabus is discussed thoroughly and workload is divided among the teachers on the basis of their interest/specialization. College administration provides a well constructed weekly Schedule/ time table for each class. Departmental Heads prepare the faculty time table which is approved by the Principal. The content of the syllabus taught is tested through various class tests and Midterm examination. CCA has also been introduced with special focus on the program structure, evaluation, grading system. Midterm tests form a part of internal assessment. Other components of the internal assessment are attendance and marks given for assignments and classroom interaction. The office maintains all records pertaining to students, infrastructure , teachers, admissions and results. Teachers are responsible for maintaining records regarding students' assessment, attendance and other activities. Records registers are maintained for all clubs, societies and committees. Reports and minutes of meetings are maintained in these registers. The website is maintained as the mainstay of important information. The IQAC is responsible for documentation of the planning, analyses and action regarding developmental and quality enhancement processes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE) Govt. College, Drang at Narla is affiliated to Himachal Pradesh University Shimla. The academic schedule is issued by H.P. University and Department of Higher Education. Based on these, the college makes its own academic calendar. The teaching and extra-curricular activities along with their prospective activities and dates are clearly defined. The students are informed beforehand about the possible dates of End Semester Examination, Mid-term Examination, Assignment presentation, intra and inter-department seminars and activities. The academic calendar of the college also prescribes the possible dates of various activities like youth festivals, sports and cultural contests. College adopts changes in the curriculum made by the board

of studies according to the needs of the changing time. To ensure effective curriculum delivery time the recommendation of the board of studies are strictly followed. Midterm tests are conducted for all classes and evaluation scripts with feedback are shown to the students. Classrooms seminars are conducted to both U.G classes. Students are encouraged to participate actively in these seminars. In order to ensure holistic development of students, they are encouraged to participate in co curriculum and extra curriculum activities in and outside the college. Weightage in attendance is given for such participation in accordance with the norms of the university.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Syllabus designed by the H.P University has many components that

address the core areas of an undergraduate's life. Cross cutting issues like gender, climate change, environment education, human values find ample space in the curriculum. The college organised different lectures online to supplement the content transacted through the courses. All the students, irrespective of their stream, have to undertake the paper on Environmental Science (EVS) as a compulsory course in the first year of their program. Generic courses are taught to final year students. Topics covered under this subject are related to folk cultures of Himachal Pradesh, politics, disaster risk management, human rights, gender, violence and e Governance. Students have benefitted immensely from these courses and additional sessions/workshops/activities. Supplementary activities like tree plantation, cleanliness drives, gender sensitisation and human rights were regularly taken up by the NSS, NCC, Rovers and Rangers, and women of the college to instil awareness, sensitivity as well as activism among the students. Social outreach and extra-curricular activities are designed in a manner that all these crosscutting issues of human values are woven into them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

21

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gcdrang.in/feedbacks-and-surveys/">https://gcdrang.in/feedbacks-and-surveys/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

720

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

103

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided, and oriented at the time of admission to make them aware about the

course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers' assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations. Following activities are done by teachers for students: Slow learners: 1. Individual counselling 2. Extra notes. 3. Group discussion session. 4. Internal examination process. 5. Encouragement in NSS, NCC, Rover and Rangers, Clubs, Sports, and academic activities. 6. Extra library books. Advance learners: 1. Advance notes 2. Seminar sessions 3. Experimental learning sessions i.e., Academic Tour 4. Assessments 5. Group discussion sessions. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

File Description	Documents
Link for additional Information	<a href="https://gcdrang.in/gallery/">https://gcdrang.in/gallery/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
599	18

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As the students of this college are mainly from rural backgrounds, every effort is made to cater to their requirements by using

appropriate and different student centric methods of teaching and learning. The internal assessments are systematically planned. Written assignments are required to be submitted by the students and these need to be done individually to enhance their understanding and writing skills. In addition to the lecture method of teaching, teachers also make use of PowerPoint presentations and subject-related videos to enrich teaching-learning. The students are encouraged to actively participate in discussions and to make presentations in the classroom. Collaborative learning is also promoted by encouraging students to participate in various curricular, co-curricular sports and cultural activities in the college. The Department of Zoology organized an excursion and field visit to Saurav Van Vihar and CSK Agriculture University, Palampur. The college library is well-equipped and new books and journals are purchased every year to meet the requirement of students. All the labs are well-equipped. 'Himriganga' the college magazine, provides a platform for students to showcase their creative ability. To imbibe patriotic and social values among students various Days like Teachers' Day, Independence Day, Republic Day, NSS Day, NCC Day, National Youth Day, and Anniversaries of national heroes are celebrated.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom teaching, the college also uses ICT-enabled tools to support and enhance the delivery of education. The college has a well-equipped computer lab and smart classroom to facilitate ICT-enabled teaching and learning. Almost all faculty members make maximum use of online teaching platforms, viz. Google Classroom, Google Meet, WhatsApp, Webex, Zoom to disseminate lectures, presentations and group discussions. Continuing the post-COVID momentum towards blended teaching learning, the institution, informally though, has adopted the practice of covering some portion of the syllabi in online mode. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. B. Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students. Faculties prepare online quiz for students

with the help of GOOGLE FORMS. Students are counseled with the help of Zoom / Google meet applications.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated college, the examination and evaluation criteria is decided by H.P. University/Sardar Patel University and the college follows the same schedule. However, in case of Continuous Comprehensive Assessment (CCA), the institution has been given autonomy to some extent. Students are assessed internally on the grounds of assignments, seminars, and presentations along with Mid-Term/ House Tests exams and attendance. Continuous Comprehensive Assessment (CCA) has a weightage of thirty per cent of the total marks allocated to each course. Out of 30 Marks, 15 marks are awarded to minor test and 10 Marks based on assignments, seminars, quiz, presentations, project of the students and co-curricular related activities and 5 marks based on class attendance. The University has set the criteria of 75% minimum attendance for qualifying for term end exam. Total of 5 marks are given on the basis of attendance of following the pattern 75%-80%: 1 mark: 80%-85%: 2 marks; 85%-90%: 3 marks; 90%-95%: 4 marks; 95%-100% : 5



marks. Midterm exams are conducted as per the rules, regulations, and guidelines of the affiliated university from time to time. Information related to examination and date-sheet is displayed on the notice board as well as uploaded in the college website. Theory paper consists of seventy marks for arts, commerce, and science streams. In case of practical papers, theory is of fifty marks and twenty marks are for the practical examination. Environmental studies is a compulsory qualifying course for all streams and examination is of hundred marks.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to the examinations are handled by the Grievances Redressal Committee. In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. The students can submit their applications for all the discrepancies in the administrative office. These discrepancies are properly handled by the concerned mentors, concerned committee and university clerk and further cross checked by the principal. If required, the grievances are forwarded to the university and follow up is monitored regularly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All programmes are adopted in accordance with the Programme Outcomes (PO) and Course Outcomes (CO) as per the guidelines prescribed by the University. The role of higher education is very important in securing the gainful employment and providing further access to higher education comparable to the best available in the world class institutions elsewhere. The improvement in the quality of higher

education, therefore, deserves to be given highest priority to enable the young generation of students to acquire skill, training, and knowledge in order to enhance their thinking, comprehension and application abilities and prepare them to compete, succeed and excel globally. The employability of students is taken care of by the college's placement cell which nurtures the students according to the expectations of different organizations in various sectors. The faculty of the institution is aware of the course outcomes of each subject taught by them and the college makes efforts in deputing the teachers for various FDPs, seminars, workshops, national and international conferences to help them enrich their goal of attaining the outcomes in a more effective manner. Course outcomes of the programme has been prepared by concerned subject teacher and uploaded on college website for the information of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of Program Outcomes and Course Outcomes are measured using various indicators throughout the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The evaluation of Program Outcomes and Course Outcomes is done frequently in both spheres of curricular and co-curricular activities. In curricular activities, it is assessed through performance in the mid-term examination, end term examination, practical examination, class tests, quizzes, project work, group discussions, and assignment presentations. Feedback is shared with the students individually. Academically weak students are given extra coaching by their respective teachers outside regular teaching hours. The college also maintains a record of the academic progress of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

155

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://gcdrang.in/wp-content/uploads/2022/04/annualReport2022.pdf">https://gcdrang.in/wp-content/uploads/2022/04/annualReport2022.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/document/d/1k34TWco77wOLkbudqTbE9RlOyrsG81Ga/edit?usp=sharing&ouid=101274832233700595832&rtpof=true&sd=true>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

#### Session 2020-21

26-06-2021- Health Department Vaccination Camp and drug addiction awareness Programme

17-09-2021--7 days Social Awareness Camp

10-08-2021--Azadi ka Amrit Mahotsav

NSS- National Service Scheme provides students with opportunities for serving the community, nation, and society.

Activities:

1. 07-08-2021- Seven days camp

2) 04-10-2021-

Cleanliness drive By NSS

3) 26-11-2021 The Constitution Day Celebration

4) 08-03-2022-- Seven Days NSS Camp

NCC: National cadet corps whose aim is "Unity and Discipline" aims at developing discipline, character, brotherhood, and the spirit of adventure

amongst young citizens.

Activities

1). 02-07-2021--No Use Plastic Drive

2) 11-07-2021--World Population day

3) 21-08-2021-- Fit India Freedom Run

4) 15-09-2021-- Disaster Management Mock Drill

5) 12/01/22 (5days)-- National Youth Day

6) 06-03-2022--Weapon and Firing Training Program

7) 15-05-2022--Foot Policing Drug Abuse Awareness and Prevention

8) 15 to 21/06/22--International Yog Mahotsav

9)26-06-2022-- International day Against Drug Abuse and Illicit Trafficking

Activities: Red Ribbon Club

1.12-08-2021--New India @75 Campaign Phase

2. 09-11-2021-- Red Ribbon Club Orientation Programme and Exposure Visit

3. 01-12-2021--World Aids Day

Rovers and Rangers Unit : Motto: to promote good citizenship among the youth by developing their character, skill, habit and the spirit of service through outdoor activities.

1. 12-08-2021-- New India @75 Campaign Phase

2.2-10-2021--Plastic Free Cleanliness drive

3. 30-11-2021-- Cyber Crime Awareness Programme

Women Cell

08-03-2022 International Women's Day

Road Safety Club

9/03/22 (4 days)--Road Safety (Club) Awareness Campaign

File Description	Documents
Paste link for additional information	<a href="https://gcdrang.in/wp-content/uploads/2022/12/collegeActivities2021-22.pdf">https://gcdrang.in/wp-content/uploads/2022/12/collegeActivities2021-22.pdf</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in



**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This college is affiliated to Himachal Pradesh University Shimla and is governed by the Government of Himachal Pradesh. The college is spread over area of 63-07-17 bighas. This college offers bachelor degree in Arts, Commerce and Science (Medical and Non-Medical. In addition to the classrooms, there are computer labs and seminar halls including smart classrooms. There are following physical facilities in the college:-

- Classrooms -10
- Smart Classroom - 01
- Conference hall - 01
- Science Labs -05
- Computer lab -01 (20 computers)
- Music practice room -01
- Library and reading room -01
- Canteen -01
- Staff Residences.-07 (Quarters)
- Play ground
- Under Construction Science Block.
- Computerized Administrative Office Library with internet connectivity.
- High Speed internet lease line with 150 Mbps speed.
- IQAC Cell.
- Career and Guidance Cell.
- Rain Harvesting Tank
- Water Cooler-03
- RO water Filter & Purifiers-02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gcdrang.in/facilities/">https://gcdrang.in/facilities/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. College Drang at Narla has spacious play ground for outdoor sports activities. To maintain and improve the health and fitness of

students and faculty, institution has provided additional space for recreational room.

#### Outdoor Games

- Cricket
- Athletics
- Badminton
- Volley ball
- Football
- Handball

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gcdrang.in/facilities/">https://gcdrang.in/facilities/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.97626

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a library with reading hall having seating capacity for 70 students and 10 teachers. The library remains open from 09.00 AM to 5.00 PM on all working days. There is a Library Committee which looks into the various aspects related to management of library. The members are selected from the faculty. The composition of the Library Committee changes from time to time. The Library Committee advises on the matters related to purchase of books, magazines and newspapers etc. The library is enabled with LAN Connection and Computer facility. There are about 3028 books, 70 reference books, and 04 newspapers available in the library.

#### Highlights of Library facilities:

- The books are arranged in the library as per Integrated Library Automation System (ILMS) SOUL 3.0.
- Reference Section: Separate reference section for Books and Journals in the library.
- Book Bank: Under Book bank scheme, text books of each subject with English Dictionary are provided to newly admitted students.
- News-paper section: There is a separate News-paper section.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-**

**D. Any 1 of the above**

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
0.93907	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
30	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
There are spacious and well-ventilated 2 classrooms/Labs with comfortable seating arrangement for smooth conduct of various theory classes. Beside the conventional teaching aids, classrooms are also	

equipped with audio-visual technology viz. Digital smart board, LCD projectors, which helps in stepping up the teaching-learning experience to next higher level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Govt. College Drang at Narla has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2020-21. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. Nowadays, for the purchase of articles regarding research, upgradation, laboratory equipment, sports articles and musical instruments Govt. facilitated GeM portal is being used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gcdrang.in/college-library/">https://gcdrang.in/college-library/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above



File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

130

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The formation of college students Central Association (CACS) is mandatory in all colleges affiliated to H.P. University. The nominations for the office bearers of the CSCA and class representatives are purely on the basis of academic merit. Where as representative from NSS/NCC, Rover & Rangers, Eco club, Red Ribbon club, Red cross society, Cultural activities are nominated among outstanding participants/ position holders by the concerned in-charge.

**COMPOSITION OF CSCA**

The Principal of the college is the principal advisor of CSCA and CSCA Advisory Committee. In addition the committee comprises of:-

- PRESIDENT
- VICE PRESIDENT
- SECRETARY
- JOINT SECRETARY
- CLASS REPRESENTATIVES
- ROVERS-1
- RANGERS-1
- NSS-2
- NCC-
- ECO CLUB-2
- RED RIBBON-2
- RED CROSS SOCIETY-

The CSCA is main constituent of decision making process in the college. Its main functions are maintenance a conducive academic environment and discipline among the students. The major activities of the CSCA include putting forward various demands of the students to the Principal regarding various facilities to be provided to the students in the college. CSCA organises various functions and programmes on the demand of the students or as per tradition of college. It enrich talent and also developing leadership and management qualities among the students. The students also participate in various functional bodies like various clubs and society, Editorial Board of college magazine. CSCA Acts as a Bridge between students and college authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

21

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

##### Alumni Association

The institution has an Alumina Association that i.e Old Students Association (OSA) which was formed on 17th October 2020. The rules and by-laws of the association have been framed and registered under the provision of the Himachal Pradesh Societies Registration Act 2006. Dated on 5th April 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION**

- The motto of the college "????? ?????? ??????:" envisions to inculcate the qualities of truthfulness and good conduct, that have long been the cultural heritage of our nation.
- To be a vibrant and innovative centre for learning, equipping students with value-based education.
- To empower students to translate dreams into reality.

**MISSION**

- The emphasis of the college is on the all-round development of students concurring with the instillation of moral and ethical values in them.
- To inculcate the qualities of leadership, social service, discipline, communal harmony, and mutual co-operation, transforming students into awakened, responsible and accountable citizens.
- To provide an effective teaching-learning environment that enables students to realise their optimum potential.
- To provide a platform for free and fearless expression of thought and to provide opportunity to the students for self-realization.
- To make education accessible to students of rural areas and to empower them to address the larger issues of life.
- To encourage students to think critically and act responsibly towards environment.

File Description	Documents
Paste link for additional information	<a href="https://gcdrang.in/vision-mission/">https://gcdrang.in/vision-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government college Drang at Narla is affiliated to Himachal Pradesh University Shimla. The college conducts examinations regularly and degrees are granted to the students by the concerned, above-mentioned university. The directorate of Higher Education and the concerned university gives freedom and flexibility to the Principal and college Advisory committee decide various academic activities related to the college on their own. However date sheet of end term exams and inter-college sports and cultural activities are decided

by the concerned university. Various committees found at the beginning of the academic session by meet on regular basis and take necessary steps to formulate the prospective plan for the institution. As part of quality improvement and quality initiative the institution and its IQAC, College Advisory Committee and other Statutory Committees continuously work on quality improvement. The administrative work is being done by the teaching and non-teaching staff members under the proper guidance and guidelines of the Principal of the college. All academic, cultural, co-curricular and sports activities of the institution are completed with the collective efforts put by all stakeholders i.e. staff members, students, parents and the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is governed by Principal along with IQAC, Staff Council, College Advisory Committee which implement the strategic plan, ensure deployment and assess the deliverables from time to time. The Governing body has a realistic approach in understanding the strengths, weaknesses, opportunities and challenges of the Institution. The strategic plan is developed by the Institution by taking into consideration the suggestions given by various stakeholders like faculty, students, parents, employers, Heads of Departments through different Institutional committees. These committees operate in their respective domains represented by all the stakeholders and have expertise in need assessment, resource identification and allocation.

IQAC works for constant quality improvement and to keep the institution abreast with latest developments in the fields of Academics, Administration, Student Welfare, Social Commitment domains with Short-term goals for one Academic year.

IQAC, Various Academic & Administrative bodies and committees assess the deployment of strategic plan periodically. The institution has

progressed to its current state by effective strategic planning and its timely implementation in spheres. The one year Calendar under short term goal is as follows:

Activity showing the institutional strategies/ prospective plan

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For successful planning and to achieve the goals, it is necessary that all units should be organized in order. In our institute Principal supervises IQAC, Staff Council, Bursar, Nodal Officer, RUSA and teaching staff as well as the working of non teaching staff and class IV. Principal with the help of advisory committee formulate the various Committees including IQAC, Staff Council, Anti-Ragging and Discipline Committee, Scholarship Committee, House Examination Committee, Student Redressal Committee, General Purchase Committee, Canteen Committee, Campus Beautification Committee, College Magazine Committee, Sports Committee, Bus Pass and University form attestation committee, CSCA Election/nomination, Educational Tours, Library Committee, Time table committee, Red Cross/Red Ribbon, Refreshment Committee. The different cells are also constituted like Women Cell and Prevention of Sexual Harassment Committee, Career Counselling , Grievance Redressal Cell.

Different societies are formed in order to maintain the discipline amongst the college students. Societies of the individual Departments and Alumni Association are also constituted.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare schemes of the government were fully available for teaching and non - teaching staff. The various schemes are :

#### Teaching

Gratuity, PPF, Employee Group Insurance, Regular leaves and special leaves if required, Maternity & Paternity leave, Mediclaim Health Insurance, NPS

#### Non teaching

Gratuity, PPF, Insurance, Regular leaves and special leaves if

required, Maternity & Paternity Leave, Mediclaim Health Insurance , NPS

Students

Scholarships, Meritorious Scholarships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

With an objective to evaluate the performance and also to identify potential aspects for improvement of each employee, the Self-Appraisal report is deposited by all the staff members in the institution . The performance of teaching staff is monitored and evaluated through Academic Performance Indicator (API) and Performance Based Appraisal System (API) notified by UGC. Promotions

also based on Annual Performance Based Appraisal with API scores based on PBAS. The ACR and Appraisal Report filled by the faculty members are assessed by the Principal and then reviewed by the Directorate of Higher Education for Career Advancement and other purposes. Students' feedback on teachers is also a very important component of performance.

For the appraisal of non-teaching staff the institution follows the rules and regulations formulated by the Directorate of Higher Education, Himachal Pradesh. Each employee submits the ACR to the respective reporting officer for evaluation and certification.

The certified ACR is then submitted to the Head of the Institution. The performance of the non teaching staff is assessed under different parameters like work ethics, character and habits, discipline and departmental abilities etc. A constructive feedback is given to the staff by the Head of the Institution so that they can enhance their performance level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A system has been put in place for monitoring the expenditure of financial resources. College local funds are scrutinized by college bursar. The institution conducts internal & external audits regularly through a proper mechanism. Physical verification of stock/articles in every department is done internally by constituting various committees. The budget allocations for running the college are made by the Department of Higher Education. The college has a building fund committee. It is a statutory body consisting of the distinguished members from the society, alumni and student representatives. Its function is to make proposals for framing/constructing new buildings/blocks etc. The proposal framed by the committee is sent to Director of Higher Education for approval and sanction for the same. PTA audit is done every year by the college bursar. RUSA audit has been done by higher officials from time to time.

The whole business of government expenditure is now online & details of which is updated on Him Kosh. The salaries and payments are made through Government treasury after passing of the bills by the Treasury officer. The receipts and payments on books of accounts so prepared are audited by auditors of the Account General Himachal Pradesh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Being a government institution, the college does not have a Resource Mobilization policy of its own. However, funds that a part of the fee, were collected are as:

Parents Teachers Association Fund (PTA Fund) and the students' Amalgamated Fund (AF)

AF collected from the students is used for cultural, sports and other activities related to students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently working on quality assurance strategies to improve the functioning of the college. Initiated both the mode of admission (online and offline) due to ongoing COVID-19 pandemic. Initiated workshops and seminar for students and teachers. Awareness campaigns were initiated on different subjects. Constitution of Science Society in the college. Initiated field study trips for the experimental learning of the students. The IQAC has regularly convened meetings, it has submitted the AQARs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analyzed the same and used it for qualitative improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC monitors and reviews the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced.**

**Following standard methods of teaching, learning and evaluation are being followed:**

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but for other academic/non academic activities.

**Evaluation of teachers by students:** The institution has a feedback system to evaluate the teachers by students. Regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, difficulties faced in the subject give a clear idea about the problems faced by the students.

**Students learning out comes:** The institute monitors the performance of the students regularly. The following points are adopted by the institute in this context:

Regular class tests and interactions with students.

Midterm and continuous evaluation comprising of internal tests, assignments, seminars, presentations and group discussions.

Providing personal notes on various topics.

Timely redressal of students grievances.

Effective internal examination and evaluation system.

File Description	Documents
Paste link for additional information	<a href="https://gcdrang.in/feedbacks-and-surveys/">https://gcdrang.in/feedbacks-and-surveys/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity and sensitization in curricular/co- curricular activities and facilities for women in campus is in the regular practice of the college. By means of guest lectures , rallies and cultural activities students of the institution are made aware about gender equity.

On the occasion of International Women's Day , a seminar on Gender Issues was organized in the college in which the resource person , Prof. Seema Bawa, Associate Professor, Vallabh Govt. college Mandi sensitized the students about women's individual identity and gender inequality issues in our society.

Girls Common Room and the facility of sanitary pad vending machine is present in the college. The members of the women cell also provided counselling to the girl students about maintaining personal cleanliness and hygiene. In addition to that Women Cell for women grievances & redressals has been working actively in the college. Any related matter coming to this cell is efficiently handled and solved immediately.

The college is under CCTV surveillance system. All the activities and incidents are recorded and displayed on the LED monitor installed in the Principal office.



File Description	Documents
Annual gender sensitization action plan	<a href="https://gcdrang.in/womens-cell/">https://gcdrang.in/womens-cell/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gcdrang.in/womens-cell/">https://gcdrang.in/womens-cell/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management :**The solid waste of the college is collected with the help of dustbins placed around the campus, in each corridors on each floor, in the common room, washrooms, offices, canteen etc. Their are separate dustbins for wet and solid waste. The girls washroom has an incinerator installed for the disposal of sanitary napkins also. Liquid waste of the college is managed through proper underground sewage and drainage system.

**Biochemical waste management :** Biochemical waste is not produced by any of the department of the college.

**E- waste management :** All the goods which are the source of e-waste are stocked as permanent articles in the institution. Further, the number of non-repairable electronic items are very few in numbers in the institution.

**Waste recycling system :** No such internal recycling system is available in the college. Although, paper waste is sold to the local scrap- dealer for recycling.

We do not have any hazardous chemicals as waste. Chemical wastes produced in Chemistry lab is transferred to the sewage tanks by means of pre-installed pipes and basins in the Chemistry labs.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities. The college in its vision, mission, and objectives clearly states its intention to inculcate human values of discipline, tolerance, democratic inclusively, and personal integrity and to preserve and promote the cultural heritage of the nation and the region. Our institution has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal, socio-economic and other diversities.

The college, through its various clubs and societies, undertakes different initiatives like the celebration of important national and state days. Special efforts are made to organize lectures on important national and state personalities that have played a significant role in building an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The department of Political Science celebrated the Constitution Day

on 26 Nov, 2022 in collaboration with History department in the college. During the function, the students are sensitized about constitutional obligations, values, rights, duties and responsibilities of the citizens.

The department also has a tie -up with the office of the Chief Electoral officer to host at least one lecture every year under SWEEP to educate students about the importance of casting their votes. Our college makes a point to conclude all public events with the national anthem.

To strengthen values, duties and responsibilities, students get the chance to engage themselves in various committees such as Red Ribbon club, Red cross society, NSS, NCC, Rovers & Rangers, Eco club are constituted which help students to inculcate values and responsibilities towards community, state and country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrated all national and international commemorative days like

Independence Day, World Environment Day, International Women's Day, National Science Day, The Constitution Day, Kargil Vijay Divas, International Yoga Day, Teachers Day, Hindi Divas, Gandhi Jayanti (Swachh Bharat Abhiyan), World AIDS Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice-1 Swachh Bharat Abhiyan in College :**

An effort has been made to institutionalize the practice of 'Swachh Bharat Abhiyan' at college level. Regular cleanliness drive is undertaken by different departments involving their students on rotational basis. The objective of the practice is to keep the campus clean, to inculcate the habit of cleanliness and a sense of dignity of labour in students. On the last Saturday of each month, all the teachers along with the students and volunteers of various

clubs, societies, NSS, NCC, Rovers & Rangers etc. of the college have been assigned a particular area which they have to clean. In this way, the entire college enthusiastically participates together in this drive.

#### Practice-2 : Book Bank

The main purpose of Book Bank facility is to help the meritorious students and the students from economically and socially weaker sections of the society by providing informational and educational assistance from the institute itself to reduce the rate of failure among them. The facility is also available for all categories of students on first-cum-first serve basis. Through Book Bank, books are issued to the students in the beginning of the session or anytime whenever they need and they have to return them back after the completion of their final examinations. A proactive role of library staff and active participation of all the subject teachers to arrange the books of their related subjects and to spread awareness among students is constantly required for getting the maximum benefits of this facility.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is situated in a rural area in the lap of nature, surrounded by mountains on all sides away from the hustle bustle of town and city life providing a serene and peaceful environment for teaching and learning. The location encourages the people in nearby villages and hamlets to send the children for college education. The people of the area mostly depend on agriculture for a living and have been hesitant to send their children for higher education to the nearest towns i.e. Mandi and Joginder Nagar. The college has made a difference in providing higher education amongst the girl residents in the area. The proof of this fact is that the girl strength of this college is more than boys. The college envisions to continue providing a platform for higher education for girls in the surrounding areas.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

1. Smart class rooms would be developed.

2. More books will be added to the Book Bank so that more poor and needy students can be benefitted.

3. Mentor-Mentee groups would be constituted to establish the teacher-taught relationship to bridge the gap between teachers and students.

4. Application software for admissions will be made functional in all respects to make the admission process completely online.

5. There is also a proposal of starting the Value-added courses in our college from the next session.